



St. Augustine's 65th Annual Easter Parade

Saturday, March 30, 2024, Kick-off 9:00 A.M.

General Parade Information

- The St. Augustine Easter Parade will take place on Saturday, March 30, 2024. Kick-off is at 9:00 AM.
- Applications will be accepted for review until 3/20/24. If space is still available after that date, late applications will be considered with a \$25.00 late fee. The last day to submit applications (with late fee) will be 3/26/24. After 3/26/24, no new applications will be accepted.
- Acceptance of an application is not acceptance into the Parade. Applications will be reviewed for acceptance and notification of acceptance will be given via email and notifications of non-acceptance will be given via email/phone.
- Parade payment must be paid in full and included with this application. Payment will be refunded in full if the application is not accepted. There will be a \$25 NSF (Non-Sufficient Funds) fee charged for any bounced checks.
- Cancellations are non-refundable after 3/16/24. A \$25.00 administrative fee will be charged for cancellations regardless of cancellation date. Refunds will be given within 30 days.
- An email indicating acceptance in the Parade will be sent out no later than 3/27/24.
- Payment may be made by check, money order, Zelle, or credit card. Checks and money orders should be made payable to St. Augustine Easter Week Festival, Inc.
- Credit Card payment will only be accepted via PayPal with an extra administration fee (\$10 extra for Business, \$5 extra for Civic/Non-Profit).
- The event will only be canceled if the safety of the participants is deemed at risk due to inclement weather, acts of God, or any other circumstances deemed necessary by St. Augustine Easter Week Festival, Inc., or government officials/entities.
- Parade entries should be in their designated place and fully set up by 8 A.M. the day of the parade. Entries will be judged between 8 A.M. and 8:30 A.M. against the theme of the parade: Easter! Award winning entries will be given their award prior to the start of the parade.

Parade Rules for All Entries

- Throwing items (including candy) from parade entries is prohibited.
- No offensive/hate messages may be displayed, distributed, or broadcasted by participating entries.
- Alcohol consumption is strictly prohibited before and during the parade. Violations of this regulation may result in the parade entry being disqualified.
- A signed General Release of Claims must accompany the application to be considered.
- Each entry must be fully decorated with float materials in the theme of Easter.
- No political advertisements (e.g., signs, apparel, etc.) for a specific candidate for a specific office.
- Use of animals in the parade must be pre-approved. An animal cleanup crew must be in place before the parade begins and follow the animals on the parade route.
- An informational/orientation meeting will be held prior to the event. This meeting is mandatory. It is required that at least one representative for each entry must attend this meeting to participate in the parade. If no one from the entry is able to make the meeting when it is held, other arrangements can be made with prior notice and communication to parade@saeasterwf.com.
- St. Augustine Easter Week Festival, Inc. will remove any entry in the parade that is deemed to be inappropriate, offensive, unsafe, or fails to follow these rules. This may affect your further participation in future events.



Parade Rules for All Entries (continued)

- Each entry should bear the name of the Business, School or other Sponsoring Organization, in letters clearly visible from 10 feet away.
- **No entry** can include an Easter Bunny! Just like Santa, there is only one Easter Bunny, who will be arranged by St. Augustine Easter Week Festival, Inc.

Parade Rules for Floats and Motor Vehicles

- All motorized vehicles (e.g., cars, motorcycles, tractors, etc.) must be driven by an adult over the age of 21 with a valid driver's license and insurance.
- In addition to a driver's personal insurance, all floats must provide a copy of the business or sponsoring organization's liability insurance in the amount of \$1,000,000 and accompany the application to be considered. Single day event insurance is available on the open market for nominal fees.
- Floats must have proper safety equipment in working order to connect the float to the tow vehicle. Towing chains must be connected between the float and towing vehicle at all times. In addition, wheel chocks must be accessible and used in the event of any failure of the float or towing vehicle until the float and towing vehicle can be operated safely together again.
- Each motorized entry is limited to 9 vehicles. If an organization desires to have more than 9 vehicles, a separate entry and registration fee will be required for each additional set of 9 vehicles.

Parade Awards

- There will be three awards given
- Judging will occur before parade kick-off between 8 AM and 8:30 AM

Questions?

- Email: parade@saeasterwf.com
- Phone: (904) 373-7883



St. Augustine Easter Parade 2024 Application

Application Deadline: 3/20/24

You may instead fill out our application online at www.oldestcityeaster.org/easter-parade-registration.html

Entry type (circle one):

Business \$80.00
Civic/Non-Profit \$40.00
Marching Band No Charge

Application Checklist:

Completed application
 Payment in full

Please write clearly

Parade Entry Name: _____

Name of Organization: _____

Contact Person: _____

Phone Number: _____ Email: _____

Address: _____

Type of Entry (circle one): Float Band Car Walker Other

A written description of your float is necessary. Please list the length, width, number of people, color scheme, whether the unit has music, and any special features below: _____

General Release of Claims

In consideration for participation in the St. Augustine Easter Festival Parade, I _____,

an authorized representative of _____, do hereby release and discharge the St. Augustine Easter Festival, Inc., for any and all actions, causes of actions, claims and demands for, upon, or by reason of damage, loss, or injury which hereafter may be sustained by me or my organization in consequences of participating in the St. Augustine Easter Festival Parade.

Mail completed registration to St. Augustine Easter Week Festival Committee, Inc., P.O. Box 3631, St. Augustine, FL 32085
OR scan and email your registration to parade@saeasterwf.com.

To pay the registration fee you may mail a check or money order to the P.O. Box listed above or use Zelle (preferred) using email OldestCityEaster@gmail.com. Payments using credit card can be paid by PayPal [PayPal.Me/easterweekfestival](https://www.paypal.com/merchotcgi-bin?cmd=_express-checkout&from=paypal.com) with the extra admin fee included (+\$10 for Business, +\$5 for Civic/Non-Profit).

Questions? Please email parade@saeasterwf.com